



Checklist – PBS Tier 2 (General, Sportsperson & Minister of Religion)

- You must supply original documents.
- You must provide a photocopy of all original documents.
- You must read the Policy Guidance: www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/pbs/tier2-guidance.pdf

Applicant Checklist		Translation of Documents		Office Use Only	
		Yes	No	Yes	No
		<p>Any documents that have to be submitted in support of points claimed, which are not in English or Welsh must be accompanied by a full translation that can be independently verified by the UK Border Agency. The original translation must contain confirmation of the following from the translator:</p> <ul style="list-style-type: none"> that it is an accurate translation of the original document the date of the translation the translator's full name and signature the translator's contact details 			
		A signed print out of your online application form together with a completed self assessment appendix for your tier available at www.ukvisa.gov.uk/en/howtoapply/vafs/			
		Current passport with at least one double-sided page free for the visa vignette, and any old passports.			
		Visa fee in pesos. We accept Manager's Check Made payable to British Embassy-Manila from any of the ff. Standard Chartered Bank/ Banco de Oro/ Union Bank and BPI) and Over the Counter Receipt from Union Bank.			
		One recent coloured and unframed passport size photograph taken with a white background. Approx. size should be 45mm x 35mm			
Documents required for all applicants:					
		Certificate of Sponsorship Number. (You should confirm with your sponsor that the COS shows that the position is either a shortage occupation OR that a resident labour market test has been completed.)			
		Evidence of your immigration status in the Philippines (unless you are applying with a Philippine passport). If you are not a permanent resident this must show the expiry date of your leave to remain.			
Qualifications: You should provide one or more of the following:					
		Original academic certificate of award			
		Original academic reference from awarding body and original academic transcript.			
Prospective Earnings					
		Evidence of prospective earnings entered on the Certificate of Sponsorship.			
Maintenance: You should provide either:					
		Personal Bank Statements and /or a Savings Account pass book(s) and /or a letter from bank confirming level of funds on the bank's original letter headed paper. All of the above documents should cover a period of 3 months immediately preceding and dated no more than one month prior to the date you submit the application. The balance should not fall below the required minimum at any time during the 3 month period.			

	OR - If you are sponsored by an A-rated sponsor, who will maintain and accommodate you in your first month in the UK, this must be indicated on the COS.		
English language ability: You should provide one or more of the following:			
	Documentary evidence for a UKBA recognised English Language Test		
	Documentary evidence for a degree taught in English. The qualification must be recognised by the National Academic Recognition Information Centre for the UK (UK NARIC)		
Ministers of Religion only			
	You must provide an official letter from the sponsor with your application, which must be signed by someone with authority within the sponsor organisation.		
Dependents:			
	Evidence of relationship to sponsor (eg: marriage certificate, civil partnership registration or birth certificate)		
	Copy of the pages of sponsor's passport showing permission to stay, if already in the UK.		
	Financial evidence showing that the principal applicant can support the dependent. The statements should cover a 3 month period and the evidence provided should meet the same requirements as for the main applicant (see the Maintenance Section above). Or A letter from A-rated sponsor confirming that he/she will maintain and accommodate the dependent(s) during their first month in the UK.		

I CONFIRM THAT ALL THE ABOVE ORIGINAL DOCUMENTATION I HAVE SUBMITTED IN SUPPORT OF MY APPLICATION FOR A VISA TO THE UK IS GENUINE. TO THE ORIGINATORS OF THESE DOCUMENTS, I HEREBY AUTHORISE THE DOCUMENT VERIFICATION TEAM AT THE BRITISH EMBASSY OR CONSULATE-GENERAL TO MAKE WHATEVER CHECKS THEY REQUIRE TO VERIFY THE SUBMITTED DOCUMENTS' AUTHENTICITY.

ADDITIONAL ORIGINAL DOCUMENTS RECEIVED:

1. _____
Applicant's name (capital letters)
2. _____
3. _____
Applicant's signature
4. _____
Applicant's email address
5. _____
6. _____
Officer's Signature

DISCLAIMER: The above checklist is meant as guidance only. It is not a comprehensive list of the documents you should submit in support of your application and submission of these documents does not guarantee that your application will be issued. The definitive source of guidance is the Tier 2 Policy Guidance published by UKBA. It is your responsibility to submit original documentation that you believe will help demonstrate to the Entry Clearance Officer that you can meet the criteria for entry to the UK in the category that you have applied. Further free guidance on the criteria for entry to the UK can be obtained from the following website:

<http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/pbs/tier2-guidance.pdf> **August 5th 2010**