

## GUIDANCE ON POINTS BASED APPLICATIONS

You must submit original documents with one photocopy of each, your originals will be returned after the final decision has been made by an Entry Clearance Officer

<b>Checklist for Points Based System Applications</b>		<b>UK VAC CHECKLIST</b>	
		YES	NO
<b>ORDER OF DOCS</b>	A completed Online visa application form, you may log on to <b>visa4uk.fco.gov.uk</b>		
	Current passport valid for at least 6 months and any old passports.		
	Visa fee in pesos ( We accept Manager's Check Made payable to British Embassy-Manila, Over the Counter Receipt, ATM or Online payment from any of the ff. Standard Chartered Bank/ Banco de Oro and BPI).		
	One recent coloured and unframed passport size photograph taken with a light background. Approximate size should be 45mm x 35 mm.		
<b>1</b>	A completed Appendix relevant to the PBS Tier in which you are applying		
<b>2</b>	All of the original documents required by the Policy Guidance for your Tier.		
<b>3</b>	Photocopies of all the original documents you have provided.		
<b>4</b>	Certificate of Sponsorship (COS) letter or sponsor number if applicable.		
<b>5</b>	Any other supporting documents.		
<b><u>Important Reminder:</u> Please arrange your documents in the order listed under "Order of Docs" column. Thank you</b>			

I CONFIRM THAT ALL THE ABOVE ORIGINAL DOCUMENTATION I HAVE SUBMITTED IN SUPPORT OF MY APPLICATION FOR A VISA TO THE UK IS GENUINE. TO THE ORIGINATORS OF THESE DOCUMENTS, I HEREBY, AUTHORISE THE DOCUMENT VERIFICATION TEAM, IN THE VISA SECTION AT THE BRITISH EMBASSY TO MAKE WHATEVER CHECKS THEY REQUIRE TO VERIFY THE SUBMITTED DOCUMENTS AUTHENTICITY.

ORIGINAL DOCUMENTS RECEIVED:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

\_\_\_\_\_  
Applicant's signature over printed name

\_\_\_\_\_  
CSR's signature over printed name

UKVAC plays no role in the decision making process of your application, this remains the sole responsibility of the Visa Section at the British Embassy, Manila.

• **DISCLAIMER**

The above checklist is meant as guidance only. It is not a comprehensive list of the documents you should submit in support of your application and submission of these documents does not guarantee that your application will be issued. It is your responsibility to submit original documentation that you believe will help demonstrate to the Entry Clearance Officer that you can meet the criteria for entry to the UK in the category that you have applied. Further free guidance on the criteria for entry to the UK can be obtained from the UKvisas website, [www.ukvisas.gov.uk](http://www.ukvisas.gov.uk)