

GUIDANCE ON WORKER DEPENDENTS VISA

For EEA dependent/s & of workers with limited leave to remain in the UK

You must submit original documents with one photocopy of each, your originals will be returned after the final decision has been made by an Entry Clearance Officer

APPLICANT'S CHECKLIST		Checklist for Worker Dependent Visa Application		UK VAC CHECKLIST	
YES	NO	ORDER OF DOCS		YES	NO
			A completed visa application form: Employment Form (VAF2 OCT 2007).		
			Current passport with recommended validity of at least 6 months and any old passports.		
			Visa fee in pesos (We can accept Manager's Check Made payable to British Embassy- Manila and Over the Counter Receipt payment from any of the ff. Standard Chartered Bank/ Metrobank/ Banco de Oro and BPI).		
			One recent coloured and unframed passport size photograph taken with a light background. Approximate size should be 45mm x 35 mm.		
		1	If your child is under 18 we require the child's birth certificate on NSO Security Paper and a full copy of both parents' passport.		
		2	If you are joining your spouse or civil partner, we require a copy of your Marriage Contract on the National Statistics Office (NSO) security paper. (Only if the marriage took place in the Philippines) If the marriage or civil partnership took place outside of the Philippines then the original certificates are required.		
		3	Evidence that the sponsor can support you financially. We would recommend you supply your sponsor's up-to-date detailed bank statements and other savings. You may also submit evidence of bank funds held in the Philippines and remittance slips if applicable.		
		4	Evidence that your sponsor has adequate accommodation. If they live in a rented property, written evidence is required from the UK landlord or estate agent. This should detail how many people are presently renting the property, approval for you to live there, the number of bedrooms in the property and how many rooms are available for the exclusive use of you and your sponsor. If your sponsor owns a property in the UK then copies of mortgage documents are required.		
		5	A copy of your sponsor's passport, including the personal details page, all stamped pages, and pages with UK visas or Home Office extensions of stay. Do not include unstamped pages.		
		6	Recent pay slips and written correspondence from your sponsor's employers in the UK confirming their current contract of employment.		
		7	Evidence that you and your sponsor have remained in contact during sponsor's absences from the Philippines. Telephone bills, copies of emails and personal letters may help to show this. Please note that you are not legally obliged to provide such correspondence, however, they may assist the Entry Clearance Officer in reaching a decision on your application.		
		8	Any other supporting documents.		
Important Reminder: Please arrange your documents in the order listed under "Order of Docs" column. Thank you					

❖ **If you are applying at the same time as your sponsor is applying for their work permit visa for the UK you will not be required to submit the following documents:**

- A full copy of your sponsor's passport
- Evidence of UK pay slips and written confirmation from the UK employer detailing the employment contract
- Evidence of accommodation in the UK
- However, you should provide details of any accommodation arranged in the UK

I CONFIRM THAT ALL THE ABOVE ORIGINAL DOCUMENTATION I HAVE SUBMITTED IN SUPPORT OF MY APPLICATION FOR A VISA TO THE UK IS GENUINE. TO THE ORIGINATORS OF THESE DOCUMENTS, I HEREBY, AUTHORISE THE DOCUMENT VERIFICATION TEAM, IN THE VISA SECTION AT THE BRITISH EMBASSY TO MAKE WHATEVER CHECKS THEY REQUIRE TO VERIFY THE SUBMITTED DOCUMENTS AUTHENTICITY.

ORIGINAL DOCUMENTS RECEIVED:

1. _____
2. _____
3. _____
4. _____

Applicant's signature over printed name

CSR's signature over printed name

UKVAC plays no role in the decision making process of your application, this remains the sole responsibility of the Visa Section at the British Embassy, Manila.

• **DISCLAIMER**

The above checklist is meant as guidance only. It is not a comprehensive list of the documents you should submit in support of your application and submission of these documents does not guarantee that your application will be issued. It is your responsibility to submit original documentation that you believe will help demonstrate to the Entry Clearance Officer that you can meet the criteria for entry to the UK in the category that you have applied. Further free guidance on the criteria for entry to the UK can be obtained from the UKvisas website, www.ukvisas.gov.uk